

Black River Coliseum Rental Space Agreement

Spaces and facilities at the Black River Coliseum will be provided by the City of Poplar Bluff, in accordance with this rental agreement and the terms and conditions stated below:

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Col	s Agreement entered into this day ofof 2015, between the City of Poplar Bluff, d/b/a Black River iseum: hereinafter referred to as "Coliseum" and, hereinafter referred to as ssee".				
1.	The Lessee will use the items solely and for the purpose of conducting the event listed in this contract.				
2.	The Lessee agrees to compensate the Black River Coliseum in accordance with the rental rates for the facilities and services listed in this contract. A 50% deposit is required at time of signature. (Please refer to current BRC Rental Policies for full Deposit and Cancellation terms.)				
3.	The city shall supply all ordinary and necessary water, gas, electric, and lighting, heating, cooling and sewage facilities for the premises.				
4.	The Lessee shall be solely responsible for any and all damages to property from negligence or intentional acts or omissions of its agents, servants, and employees in connection with the event. The Lessee agrees to indemnify and hold harmless the People of the State of Missouri, City of Poplar Bluff and the Black River Coliseum from any and all claims, suits, actions, damages, and costs arising from negligence or omissions of the Lessee, its agents, servants and employees in connection with the use of the space and facilities or the violation of the said Lessee and its agents of any law, code, order, ordinances, copyrights, rules or regulations in connection there within.				
5.	The Lessee specifically agrees not to hold itself out as representing the State of Missouri or the City of Poplar Bluff in connection with use of space and facilities.				
6.	The City may revoke the Permission hereby granted prior to the event taking place with just cause, or if the event is found to be in violation of any of these conditions.				
7.	This agreement shall be interpreted according to the laws of the State of Missouri. The Lessee shall comply with the established City regulations and policies and with all rules, orders, regulations and requirements of Federal, State, and Municipal Governments. If necessary, Lessee shall obtain and keep in force at its sole cost and expense, any permits or licenses which may be required by any local, State, or Federal Government body.				
8.	The Black River Coliseum has exclusive rights and responsibilities for concessions, including product inventory and staffing, and will retain 100 % of all sales.				
9.	Subject to availability, lessee may reserve access to a room prior to the event day by paying a move-in charge as outlined in the Approved Standard Rental Rates (Adopted 07/12). Access to the facility for move-in will be limited to regular business hours (8:00 a.m. to 7:00 p.m.) unless prior arrangements are made with Coliseum management. Move-in charges for the front lobby and meeting rooms will be based on a two-hour minimum. Note: Unless a room is reserved in advance for early move-in it is considered available for rental to other interested parties. The lessee will reimburse the Black River Coliseum for any expenses that are incurred related toadvance set-up needs for their event.				
Thi MC	s agreement has been executed by duly authorized officers of the Black River Coliseum and the City of Poplar Bluff, 0.				
By:	Date:				
	Black River Coliseum Representative				

_Date: _____

Lessee Name or Representative

NAME OF EVENT:						
EVENT DATE:	ACT	_ACTUAL EVENT TIME: (FROM)		(TO)		
ROOM LOCATION:	M LOCATION:SET UP TIME: (FROM)			(TO)		
#ATTENDEES:	MOVE IN DATE	TIME: (FROM)		(TO)		
CONTACT NAME:		PH#_				
BILLING ADDRESS:						
CIRCLE RATE DETAILS:	RCLE RATE DETAILS: COMMERCIAL RATE NON-PROFIT RATE (501-C-3 REQUIRED)					
Service / Item Description	Description Price			Total		
Grand Total \$						
NOTES FOR SET UP:						
BOOKING DATE: BOOKED BY STAFF: CREDIT CARD PAYMENT IS NOT AVAILABLE FOR FACILITY RENTALS.						
INVOICE #						
DEPOSIT PAID: \$	CASH	CHECK#				
COLLECTED BY: DATE:						